**Northland Grassroots Fund Preliminary Assessment Form**

This form is designed to assess whether to invite your organisation to submit a more detailed application. The information you provide will assist us to determine the nature of your project and how closely it fits with criteria, budgets and priorities.

***Because URGENT or retrospective applications are not considered we recommend that you submit your request at least 4 months prior to requiring the funding. Funds will be released in September this year.***

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| **Name of Organisation:** |  | **Date:** |  |
| **Legal Status:** |  | **Charities Commission Registration #** |  |
| **Postal Address:** |  |
| **Contact Person:** |  | **Position:** |  |
| **Phone:** |  | **Fax:** |  |
| **Email:** |  | **Website:** |  |
| **Initiative Name:** |  |
| **Amount Requested:** |  |

## **Tell us about your organisation (max 150 words)**

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***Describe briefly the initiative you are requesting a donation for (max 100 words)***

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***Describe briefly the plans you have to put this initiative in place including what our donation will be spent on (max 100 words)***

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***Describe briefly the people who will carry out the initiative, their relevant qualifications & experience (max 50 words)***

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**For *this project* do you have: - defined outcomes and indicators of progress? **

 **- other sources of funding? **

***Please do not send attachments or additional information with this form.***

*Please return this form to Northland Foundation –* info@northlandfoundation.org.nz

*or PO Box 10011, Te Mai, Whangarei 0143*