

Annual Report

Northland Community Foundation
For the year ended 30 September 2023

Prepared by Russell Turner Chartered Accountants

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Entity Information

Northland Community Foundation For the year ended 30 September 2023

Legal Name of Entity

Northland Community Foundation

Entity Type and Legal Basis

Northland Community Foundation is a Charitable Trust registered under the Charities Act 2005.

Registration Number

CC21065

Date of Formation

1 March 2004

Trustees

Richard Ayton (Chairman)

Gavin Buckingham

Brent Eastwood

Season-Mary Downs

Richard Alspach

Megan Wills

Nicola Hartwell

Pip Zammit

Mission Statement or Purpose

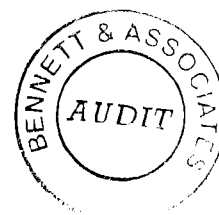
Northland Community Foundation's purpose is to forge brighter futures through giving.

Our mission is to encourage personal generosity in the form of gifts, donations, bequests and endowments which will support and enhance charitable causes and organisations in the region. Gifts made through Northland Community Foundation are invested, the capital remains intact, and annual distributions are made from funds endowed and are made in accordance with the donor's wishes locally.

Northland Community Foundation supports Te Whatu Ora Health New Zealand Te Tai Tokerau in its charitable purposes by providing marketing and administration assistance to encourage donations and sponsorship which enhance the provision of health-related services.

We want to see Northland grow and develop to reach its full potential. Everything we do is centred on this concept.

Community Foundations are one of the fastest growing forms of philanthropy internationally and we are encouraged to see growth in this kind of generosity in Northland.



Entity Structure

Northland Community Foundation's Board of Trustees consists of nine voluntary positions selected by an external panel of the Board from around the Northland region.

Various tasks are allocated to board committees but ultimately the board is responsible for all decisions.

Sub-committees of the board include:

Grants Panel

Donor Panel

Investment Panel

Appointments Panel

Investments are managed by Craigs Investment Partners acting in accordance with a SIPO that has been developed and approved by the Board.

Main Sources of Entity's Cash and Resources

The main source of revenue is endowment fund donations from local individuals, families and other organisations. These donations are pooled and invested. The capital from these donations remains intact and the investment income is used to make annual distributions to the charities and community groups in line with each donor's wishes.

Donors can:

- Leave a gift in their will
- Donate during their lifetime to endowment or pass-through funds and have the pleasure of seeing their money make a difference (and receive 33.3% tax credit)
- Resettle an existing trust with Northland Community Foundation

Another source of revenue is from investments.

The main source of operational revenue is from Te Whatu Ora Health New Zealand Te Tai Tokerau, which provides funding towards the staff and administration of the Foundation in return for promoting and managing their charitable income. Northland Community Foundation has served as a Local Donation Manager for The Tindall Foundation since 2010, distributing grants on their behalf in the Northland region. The Tindall Foundation support Northland Community Foundation through an annual donation towards their operating costs. Donors who create endowment funds are invited to make an establishment donation towards the operating expenses of the Foundation and the Foundation receives an annual administration fee of 1% of the endowment fund value towards its operating expenses. Remaining costs are covered by business sponsorship and grants.

Main methods Used by the Entity to Raise Funds

Endowment Funds are raised through promotion and direct contact with potential donors, professional advisors and businesses in the Northland community. Other sources of income to the endowment and pass-through funds come from fundraising, sponsorship and grants (particularly for Te Whatu Ora Health New Zealand Te Tai Tokerau). Northland Community Foundation works closely with service groups and organisations throughout the region to raise funds.

Operational revenue is raised through the foundation's agreement with Te Whatu Ora Health New Zealand Te Tai Tokerau, as well as through grant applications, approaches to local businesses for support, the 1% administration fee from endowment funds, and donations.



Entity's Reliance on Volunteers and Donated Goods and Services

Northland Community Foundation is supported by Russell Turner Chartered Accountants through the provision of pro bona accounting services. All Trustees and Committee members are volunteers.

From time to time, the Foundation receives other donated or reduced rate services relating to IT support, marketing, media placement, investment management and administration.

Contact details:

Physical Address	Maunu House, Whangārei Hospital, Maunu Rd, Whangārei
Postal Address	PO Box 10011, Te Mai, Whangārei 0143
Phone	0204 1398518 or 021 558224
Email	info@northlandcommunityfoundation.org.nz
Website	www.northlandcommunityfoundation.org.nz
Facebook	https://www.facebook.com/northlandcf
LinkedIn	https://www.linkedin.com/company/northland-community-foundation-nz/

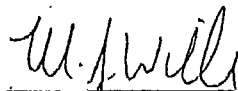


Approval of Financial Report

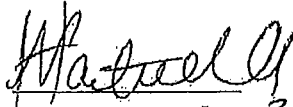
Northland Community Foundation
For the year ended 30 September 2023

The board is pleased to present the approved financial report including the historical financial statements of Northland Community Foundation for the year ended 30 September 2023.

APPROVED



Chairperson, Date 20/3/24



Board Member, Date 20-3-2024

Statement of Service Performance

Northland Community Foundation For the year ended 30 September 2023

Description of Entity's Outcomes

1. To encourage and support personal generosity for the benefit of Northland by enlisting and engaging donors and sponsors in increasing numbers each year
2. To invest funds wisely and prudently to achieve maximum results for minimum risk for the benefit of Northland Community Foundation, our donors and our communities
3. To distribute grants strategically according to the criteria developed by Northland Community Foundation or laid down by our granting partners
4. To engage with community groups and organisations to assist them to develop their own bequest and endowment programmes through Northland Community Foundation
5. Board members, staff and volunteers are professional, personally committed, publicly trusted and well supported to achieve Northland Community Foundation's goals

	2023	2022
Description and Quantification of the Entity's Outputs		
Number of funds		
Number of Endowment and Pass-through funds	31	29
New funds established	2	2
Number of grants distributed		
Health Fund PLUS	49	54
Other Pass-Through	53	69
from Endowment funds	8	10
Total Number of grants distributed	110	133
Value of Grants Distributed		
Health Fund PLUS	379,303	191,539
Other Pass-Through	126,373	254,084
Endowment funds	26,534	17,567
Asset Purchases - Te Whatu Ora	58,813	126,711
Total Value of Grants Distributed	591,023	589,901



Statement of Financial Performance

Northland Community Foundation For the year ended 30 September 2023

	NOTES	2023	2022
Revenue			
Donations, fundraising and other similar revenue	1	654,134	678,684
Revenue from providing goods or services	1	121,755	117,374
Interest, dividends and other investment revenue	1	69,903	(110,139)
Total Revenue		845,792	685,918
Expenses			
Expenses related to public fundraising	2	10,438	14,750
Volunteer and employee related costs	2	117,058	89,862
Costs related to providing goods or service	2	50,430	52,390
Grants and donations made	2	532,210	463,189
Other expenses	2	85,401	77,738
Total Expenses		795,537	697,929
Surplus/(Deficit) for the Year		50,255	(12,011)



This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Accounting Policies, Notes and Compilation Report.

Statement of Financial Position

Northland Community Foundation
As at 30 September 2023

	NOTES	30 SEP 2023	30 SEP 2022
Assets			
Current Assets			
Bank accounts and cash	3	850,508	763,605
Debtors and prepayments	3	9,679	41,892
Other Current Assets	3	9,207	19,471
Total Current Assets		869,394	824,968
Non-Current Assets			
Property, Plant and Equipment	5	219,156	248,355
Investments	3	1,664,626	1,623,163
Total Non-Current Assets		1,883,782	1,871,518
Total Assets		2,753,176	2,696,486
Liabilities			
Current Liabilities			
Creditors and accrued expenses	4	47,682	14,278
Unused donations and grants with conditions	4	-	26,969
Total Current Liabilities		47,682	41,247
Total Liabilities		47,682	41,247
Total Assets less Total Liabilities (Net Assets)		2,705,494	2,655,239
Accumulated Funds			
Accumulated surpluses or (deficits)	6	347,248	381,970
Reserves	6	2,358,246	2,273,269
Total Accumulated Funds		2,705,494	2,655,239



This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Accounting Policies, Notes and Compilation Report.

Statement of Cash Flows

Northland Community Foundation
For the year ended 30 September 2023

	2023	2022
Cash Flows		
Cash Flows from Operating Activities		
Donations, fundraising and other similar receipts	621,716	684,970
Receipts from providing goods or services	170,192	95,359
Interest, dividends and other investment receipts	54,408	38,777
Net GST received / (paid) to IRD	19,983	20,635
Expenses relating to public fundraising	(9,445)	(11,233)
Payments to volunteers and employees	(103,338)	(94,194)
Grants or donations paid	(536,716)	(511,917)
Costs related to providing goods & services	(25,929)	(36,483)
Other expenses	(630)	(70)
Total Cash Flows from Operating Activities	190,241	185,844
Cash Flows from Investing and Financing Activities		
Receipts from sale of property, plant and equipment	2,724	-
Receipts from sale of investments	-	-
Payments to acquire property, plant and equipment	(58,813)	(134,887)
Payments to purchase investments	(47,248)	(103,771)
Total Cash Flows from Investing and Financing Activities	(103,337)	(238,658)
Net Increase/ (Decrease) in Cash	86,904	(52,814)
	2023	2022
Cash Balances		
Cash and cash equivalents at beginning of period	763,604	816,418
Cash and cash equivalents at end of period	850,508	763,604
Net change in cash for period	86,904	(52,814)



Statement of Accounting Policies

Northland Community Foundation For the year ended 30 September 2023

Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

Income Tax

Northland Community Foundation is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 365 days or less.

Revenue

Revenue is accounted for as follows:

Fundraising and grants

Fundraising and Grant income is accounted for depending on whether or not it has a "use or return" condition attached. Where no use or return conditions are attached, the revenue is recorded as income when the cash is received. Where income includes a use or return condition, it is initially recorded as a liability on receipt. The income is then subsequently recognised within the Statement of Financial Performance as the performance conditions are met.

Donations

Donations are accounted for depending on whether they have been provided with a "use or return" condition attached or not. Where no use or return conditions are attached to the donation, revenue is recorded as income when the cash is received. Where donations include a use or return condition, the donation is initially recorded as a liability on receipt. The donation is subsequently recognised within the Statement of Financial Performance as the performance conditions are met.

Donated goods or services (other than donated assets) are not recognised.

Where significant donated assets are received with useful lives of 12 months or more, and the fair value of the asset is readily obtainable, the donation is recorded at the value of the asset obtained. Where the fair value of the asset is not readily obtainable, the donation is not recorded. Donated assets with useful lives less than 12 months are not recorded.

Event income

Entrance fees for functions and events are recorded as revenue when the function or event takes place.

Interest and dividend income

Interest income is recognised on a cash basis. Dividend income is recognised when the dividend is declared.

Other income

All other income is accounted for on an accruals basis and accounted for in accordance with the substance of the transaction.



Debtors

Debtors are carried at estimated realisable value after providing against debts where collection is doubtful.

Property, Plant and Equipment

Property, plant and equipment Property, plant and equipment are shown at cost or valuation less any accumulated depreciation and impairment losses.

Depreciation

Depreciation is provided on a diminishing value basis on all property, plant and equipment, at rates that will write off the cost of the assets to their estimated residual values over their useful lives. The depreciation rates and useful lives associated with major classes of assets have been estimated as follows:

Account	Method	Rate
NCF Furn & Fitt - Cost	Diminishing Value (100%)	14% - 18%
NDHB Plant & Equip - Cost	Diminishing Value (100%)	30% - 67%
NDHB Plant & Equip - Cost	Straight Line	2% - 60%

Employee Costs

Employee entitlements are measured at undiscounted nominal values based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned but not taken at balance date, and long service leave.

Provisions

The entity recognises a provision for future expenditure of uncertain amount or timing when there is a present obligation (either legal or constructive) as a result of a past event, from which the probability that an outflow of future economic benefits will be required to settle the obligation and the ability to determine a reliable estimate of the amount of the obligation both exist.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.



Notes to the Performance Report

Northland Community Foundation For the year ended 30 September 2023

2023 2022

1. Analysis of Revenue

Donations, fundraising and other similar revenue

Revenue for Administration

Donations Received	1,780	2,060
Tindall Foundation Donation	8,950	8,950
Grant - Four Winds	4,441	8,388
Accounting Services Donation	8,000	8,000
Grant - Administration	-	7,861
Total Revenue for Administration	23,170	35,259

Revenue from Contributing Funds

Donations & Grants Received - Health Fund PLUS (formerly NDHB)	411,033	264,945
Endowment Funds Received	24,250	122,710
Donations & Grants Received - Pass Through Funds	195,680	255,248
Fundraising income - pass-through funds	-	522
Total Revenue from Contributing Funds	630,963	643,425

Total Donations, fundraising and other similar revenue 654,134 678,684

Revenue from providing goods or services

Fees Charged	16,087	18,817
Advertising Income	-	1,413
NDHB Contract for Services	105,556	97,144
Depreciation Recovery	112	-
Total Revenue from providing goods or services	121,755	117,374

Interest, dividends and other investment revenue

Interest Received	44,294	20,976
Investment Revaluations	(1,257)	(155,976)
Dividends	26,866	24,861
Total Interest, dividends and other investment revenue	69,903	(110,139)



2023 2022

2. Analysis of Expenses**Expenses related to public fundraising**

Marketing and Public Relations	10,438	14,750
Total Expenses related to public fundraising	10,438	14,750

Volunteer and employee related costs

ACC Levies	-	170
Staff Training	3,485	1,206
Wages & Salaries	113,573	88,486
Total Volunteer and employee related costs	117,058	89,862

Costs related to providing goods or services**Administration Costs**

Accounting Fees	8,000	8,000
Audit	4,520	3,200
Bank Charges	90	80
General Expenses	796	2,172
Insurance	3,808	4,406
Office Rental	565	-
Printing, Postage, Stationery	1,009	1,757
Telephone - Mobile	287	453
Memberships	2,014	1,968
Motor Vehicle	662	473
Travel & Accommodation	609	-
Website & Computer Maintenance	2,987	3,765
Total Administration Costs	25,346	26,274

Expenses Deducted from Endowment Account

Portfolio Management Fee	8,938	7,237
Admin Fees	16,087	18,817

Donation Processing Fees

Donation processing fees - Endowment Funds	58	63
Total Donation Processing Fees	58	63

Total Expenses Deducted from Endowment Account	25,083	26,116
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Total Costs related to providing goods or services	50,430	52,390
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Grants and Distributions made

Endowment Funds	26,534	17,567
Pass-through Funds	126,373	254,084
Health Fund PLUS (excluding asset purchases)	379,303	191,539
Total Grants and Distributions made	532,210	463,189

Other expenses

Depreciation	85,401	77,738
Total Other expenses	85,401	77,738



2023

2022

3. Analysis of Assets**Bank accounts and cash****Administration Bank Accounts**

NCF General (2089-004 A/c)	86,219	47,436
NCF Term Deposits (2705-00013 A/c)	54,558	53,070
Total Administration Bank Accounts	140,777	100,506

Fund Bank Accounts

About Time (2089-066 A/c)	691	1,709
Contact Energy (2089-005 A/c)	3,720	4,459
Endowment Disbursements (1777-004 A/c)	22,758	-
Health Fund Plus Term Deposit (2705-00024 A/c)	48,427	46,722
Health Fund Plus (2089-025)	28,715	536,622
Health Fund Plus TD2 (2705-00036 A/c)	35,000	-
Health Fund Plus TD4 (2705-00027 A/c)	35,000	-
Health Fund Plus TD5 (2705-00028 A/c)	35,000	-
Health Fund Plus TD6 (2705-00029 A/c)	35,000	-
Health Fund Plus TD7 (2705-00030 A/c)	35,000	-
Health Fund Plus TD8 (2705-00031 A/c)	35,000	-
Health Fund Plus TD9 (2705-00032 A/c)	35,000	-
Health Fund Plus TD10 (2705-00033 A/c)	35,000	-
Health Fund Plus TD11 (2705-00034 A/c)	35,000	-
Health Fund Plus TD12 (2705-00035 A/c)	35,000	-
Health Fund Plus TD38 (2705-00038 A/c)	35,000	-
HFP WCW TD (2705-00037 A/c)	98,000	-
NF Tagged Funds (1777-025)	122,421	73,587
Total Fund Bank Accounts	709,731	663,098

Total Bank accounts and cash	850,508	763,605
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Debtors and prepayments

Accrued Interest	5,499	910
Accounts Receivable	1,150	36,282
COVID 19 Vouchers Inventory	3,030	4,700
Total Debtors and prepayments	9,679	41,892

Other current assets

GST	9,207	19,471
Total Other current assets	9,207	19,471

Investments

Craigs Investment Partners - Investment	1,664,626	1,623,163
Total Investments	1,664,626	1,623,163



2023 2022

4. Analysis of Liabilities

Creditors and accrued expenses

Accounts Payable	12,929	-
Distributions Payable	18,044	7,513
Credit Cards	1,106	522
Other Payroll Liabilities	15,603	6,244
Total Creditors and accrued expenses	47,682	14,278

Unused donations and grants with conditions

Grant in Advance	-	26,969
Total Unused donations and grants with conditions	-	26,969



5. Fixed Assets

Fixed Assets 2023	Opening Net Book Value	Depreciation	Additions	Disposals	Closing Book Value
Furniture & Fittings	258	42	0	0	217
Plant & Equipment	17,499	7,332	0	2,723	7,444
NDHB Asset Purchases	230,596	77,916	58,812	0	211,492
Total	248,353	85,290	58,812	2,723	219,153

Fixed Assets 2022	Opening Net Book Value	Depreciation	Additions	Disposals	Closing Book Value
Furniture & Fittings	308	50	0	0	258
Plant & Equipment	19,329	10,008	8,176	0	17,499
NDHB Asset Purchases	171,569	68,092	126,711	0	230,596
Total	191,206	77,738	134,887	0	248,353

6. Accumulated Fund

2023	Accumulated Surpluses or Deficits	Pass Through Funds	Endowment Funds	Total
Opening Balance	381,970	641,946	1,631,321	2,655,237
Surplus / (Deficit)	50,255	0		50,255
Prior Year Distributions Not Made	0	0	0	0
Transfer to Reserves	(84,978)	63,046	21,933	0
Closing Balance	347,248	704,992	1,653,254	2,705,494

2022	Accumulated Surpluses or Deficits	Pass Through Funds	Endowment Funds	Total
Opening Balance	304,615	0	2,344,058	2,648,673
Surplus / (Deficit)	(12,011)	0	0	(12,011)
Prior Year Distributions Not Made	7,654	0	10,923	18,577
Transfer to Reserves	81,711	641,946	(723,657)	0
Closing Balance	381,970	641,946	1,631,324	2,655,239



2023 2022

7. Community Foundations of New Zealand Disclosure

Equity Funds	2023	2022
Administration Funds	347,248	381,970
Endowment Funds	1,653,254	1,631,324
Pass Through Funds	704,992	641,945
Total Equity Funds	2,705,494	2,655,239
Total Community Foundations of New Zealand Disclosure	2,705,494	2,655,239

Endowment Funds

Donated funds held in perpetuity or with a donor-directed pay down period of three or more years from the date the donation is made. The 2021 comparative figure includes what we now refer to as Pass Through Funds.

Administration Funds

Funds Held for the running of the foundation and not held for charitable distribution purposes.

Pass Through Funds

Funds donated with the intention that the funds be fully paid out to charitable purposes within three years of the date of the donation. These funds were previously included with the Endowment Fund total.

8. Commitments

There are no commitments as at 30 September 2023 (Last year - nil).

9. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 30 September 2023 Last year - nil).

10. Significant Grants and Donations with Conditions not Recorded as a Liability

No significant grants and donations with conditions remaining unfulfilled at balance date were excluded from the Statement of Financial Position.

11. Goods or Services Provided to the Entity in Kind

During the year Northland Community Foundation received the following goods or services in kind:

From time to time the Foundation receives other donated reduced rate services relating to IT support, marketing, media placement, inbetment management and administration.

The Trustees and committee members provide their time and expertise at no charge to the Foundation.

Pro bono accountancy services were received from Russell Turner Chartered Accountants. The estimated value of the accountancy services received during the year is \$8,000 (2021: \$10,000). These have been included as Donation Revenue and Accountancy Expense in the Statement of Financial Performance.

12. Assets Used as Security for Liabilities

No Assets owned by Northland Community Foundation wer used as security for any liabilities.



13. Assets Held on Behalf of Others

Northland Community Foundation holds assets on behalf of Health New Zealand Te Tai Tokerau (Northland).

14. Related Parties

The Trustees regularly provided their time and skills to the oversight and operation of the Foundation at no charge.

The Manager is a related party as she is involved in the strategic management of the charity.

The Manager is employed and paid a salary. No holiday pay has been shown as owing at balance date as this amount was not material.

- Value of transactions \$50,844.48 (2022: \$53,818)
- Amount outstanding at balance date: \$nil (2022: \$nil)

Gavin Buckingham is a Trustee of Northland Community Foundation and a director of GR Buckingham Ltd, a partner in Russell Turner Chartered Accountants.

During the year Russell Turner Chartered Accountants provided accountancy services for free to Northland Community Foundation. The estimated value of the transactions provided have been shown in the Statement of Financial Performance as both the Donations received by the foundation, and accountancy cost paid by the Foundation.

- Estimate value of transactions: \$8,000 (2022: \$8,000)
- Amount outstanding at balance date: \$nil (2022: \$nil).

15. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).

16. Ability to Continue Operating

The entity will continue to operate for the foreseeable future.

17. Correction of Errors

There are no significant errors made in previous years' Performance Reports that have been corrected in these reports.



INDEPENDENT AUDITOR'S REPORT

To the Members of Northland Community Foundation

57 Clyde Street
PO Box 627
WHANGAREI 0140
Phone: (09) 438 2312
Fax: (09) 438 2912
info@bennettca.co.nz
www.bennettca.co.nz

Opinion

We have audited the accompanying performance report of Northland Community Foundation on pages 3 to 19, which comprises the entity information, the statement of service performance, the statement of financial performance and statement of cash flows for the year ended 30 September 2023, the statement of financial position as at 30 September 2023, the statement of accounting policies and other explanatory information.

In our opinion:

- a) the reported outcomes and outputs, and quantification of the outputs to the extent practicable, in the statement of service performance are suitable;
- b) the performance report on pages 3 to 19 presents fairly, in all material respects:

- the entity information for the year ended 30 September 2023;
- the service performance for the year then ended; and
- the financial position of Northland Community Foundation as at 30 September 2023, and its financial performance, and cash flows for the year then ended in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit).

Basis for Opinion

We conducted our audit of the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)), and the audit of the entity information and statement of service performance in accordance with New Zealand Auditing Standard (NZ AS1) 'The Audit of Service Performance Information (NZ)'. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Performance Report section of our report. We are independent of Northland Community Foundation in accordance with Professional and Ethical Standard 1 'International Code of Ethics for Assurance Practitioners (including International Independence Standards) (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than in our capacity as auditor we have no relationship with, or interests in, Northland Community Foundation.

Restriction on Responsibility

This report is made solely to the Members, as a body, in accordance with section 42F of the Charities Act 2005. Our audit work has been undertaken so that we might state to the Members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other



than the Members as a body, for our audit work, for this report, or for the opinions we have formed.

Executive Committee' Responsibility for the Performance Report

The Executive Committee are responsible on behalf of the entity for:

(a) identifying outcomes and outputs, and quantifying the outputs to the extent practicable, that are relevant, reliable, comparable and understandable, to report in the statement of service performance;

(b) the preparation and fair presentation of the performance report which comprises:

- the entity information;
- the statement of service performance; and
- the statement of financial performance, statement of financial position, statement of cash flows,

statement of accounting policies and notes to the performance report

in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) issued in New Zealand by the New Zealand Accounting Standards Board, and

(c) for such internal control as the Executive Committee determine is necessary to enable the preparation of a performance report that is free from material misstatement, whether due to fraud or error.

In preparing the performance report, the Executive Committee are responsible on behalf of the entity for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Executive Committee either intend to liquidate the entity or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Performance Report

Our objectives are to obtain reasonable assurance about whether the performance report is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance ISAs and NZ AS1 will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users taken on the basis of this performance report.

As part of an audit in accordance with ISAs (NZ) and NZ AS1, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the performance report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.



- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of the use of the going concern basis of accounting by the Executive Committee and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the performance report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the performance report, including the disclosures, and whether the performance report represents the underlying transactions and events in a manner that achieves fair presentation.
- Perform procedures to obtain evidence about and evaluate whether the reported outcomes and outputs, and quantification of the outputs to the extent practicable, are relevant, reliable, comparable and understandable.

We communicate with the Executive Committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Bennett & Associates

Bennett and Associates
Whangarei
20 March 2024

